



Susan Wusk &lt;scwrandall@gmail.com&gt;

## Minutes of 5/23/07

1 message

**Pierieoc@aol.com <Pierieoc@aol.com>**

**Thu, May 24, 2007 at 9:47 AM**

To: cchow@earthlink.net, joropab1@mac.com, peter.masters@comcast.net, amc2427@yahoo.com, hbmada143@verizon.net, swusk@minlib.net, TheChemMan@aol.com

Trustees of Randall Library Meeting Minutes - May 23, 2007

Board Members Present - Pete Masters; Rob Aldape; Tim Reed; Pierie O'Connor; and Susan Wusk, Director.

Pete Masters, Chairman, called the meeting to order at 7:44 pm.

Minutes of the 4/25/07 meeting were accepted and approved.

Marcia Rising attended the meeting in two capacities:

The first was in her position as Chairman of the Board of Health. She relayed that the Health Agent had been visiting the library last week and had noticed a moist and musty odor. She stated that if the Library has a mold problem, something needs to be done about it, and asked if the Library needed any assistance with this. The Library Director, Susan Wusk, said that there had been dampness problems in the past, but with a carpet removal, things were much better than they used to be. She also stated that the odor problem is caused because the library is located in a basement. Susan then passed on to Marcia the Trinkhaus Randall report, an Environmental Monitoring Program report done in 2007 by the Commonwealth of Massachusetts Office of Library Commissioners, for the Health Agent to review. This report will be returned to the Library Director after perusal.

Marcia then made a request as a member of the First Parish Church, next door to the library. She asked if they could potentially use upstairs library space on Sunday mornings during the school year for their adult-supervised Senior Youth Group (aged 12-15) Sunday School classes. They presently rent space at the Town Hall, paying approximately \$25 for each time, but are losing that space come September. Several issues were discussed, such as whether this class would be considered open to the public; the heating system, which is programmed to be off from library closing Saturday to opening Tuesday morning; and security issues. Marcia offered to be the point person for opening/locking up the library on those Sundays. She also stated the Church would pay for use of the space. She said that they will have a better idea if additional space is needed in June.

Treasurer's Report: Rob Aldape presented the Fund Summary Statement, which was updated after the \$10,000 disbursement to the Library Director, announcing that "things look good." It was requested and agreed upon that future reports include the CD maturity dates.

Director's Report: Susan Wusk presented the most recent circulation numbers, announcing that circulation is down 4 percent:

April '07 8,429      Fiscal '07 91,854

April '06 8,902 Fiscal '06 95,289

The reason why circ was down was then discussed. Susan stated she believes that with the reintroduction of the children's programs similar to that of two years' ago, this will increase circulation. She also relayed the Library is busy in preparation for the Reading Club.

General Discussion:

The Board decided to hold off on the First Parish Church decision until they formally request space.

The question of moving the library to the Pompo School, if that were to become available, was discussed.

The following motions were moved:

Nomination of Alison Campbell as Secretary

Nomination of Rob Aldape as Treasurer

Nomination of Peter Masters as Chairman

All were seconded and unanimously approved.

The next meeting is scheduled for June 20 at 7:30 pm.

The meeting was adjourned at 8:30 pm.

Respectfully submitted, Pierie O'Connor

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*Alison Campbell*